

Minutes of the Governors' Meeting held via Zoom Thursday 8th July 2021 at 5.30 p.m.

Present: Mrs J Cook (Chair), Mrs R Burt, Mr B Legrove, Mr J Ring, Mr J Arrowsmith

In attendance: Miss J Davenport (Headteacher), Mrs R Curtis (Clerk)

| No | Agenda item | By date | By whom |
|----|--|---------|---------|
| 1 | Apologies Cllr E Nockolds | | |
| 2 | Notification of Any Other Urgent Business None | | |
| 3 | Declarations of Interest for the Meeting – None Membership of the Governing Body – Following the resignation of Cllr T Smith, there are now 3 vacancies. It was agreed that these need to be filled as soon as possible and various ideas for recruitment were discussed. | | |
| 4 | Approval of the Minutes of the meetings held on 25th March 2021 Mrs Cook proposed the acceptance of the above minutes; this was seconded by Mr Ring, and carried unanimously by those present at the meeting. As the May meeting was cancelled, Governors commented on documents of Governor Hub, Clerk will compile a set of notes from these. | | |
| 5 | Matters Arising From Previous Minutes Investigations into the flooding in the car park are still ongoing, it is proving difficult to get a consistent map of the drains. | | |
| 6 | Reports from Committees Resources – 21 st June 2021 - Budget Control Report – there were no issues and spend is in line with budget in all areas. - Budget Plan Revision 1 – There is currently a high surplus projected, however this will change in further revisions. - Purchases – A pressure washer has been purchased to enable the outside equipment to be kept clean, focus on hand hygiene/washing will continue in the autumn term. - OPAL grounds plans – the committee are supportive of this project and approved expenditure including a shed to store equipment. | | |

| | | | |
|---|---|------|-----|
| | <ul style="list-style-type: none"> - Summer Premises Improvements – the caretaker will paint the Yr 2 corridor and put together the sand pit for the OPAL project. The Yr 1 outside area will be developed, but only using temporary structures. - Update on staffing – Taking into account some staff movements, the autumn term will see 5 fulltime members of staff and one job share. While on maternity leave, the SENCO role will be covered by a member of staff. <p>Mr Legrove proposed acceptance on the Budget Plan Revision 1, this was seconded by Mr Arrowsmith and unanimously agreed.</p> <p>Teaching and Learning – 24th June 2021</p> <ul style="list-style-type: none"> - Review of Current SIDP – the committee reviewed the documents and were happy that the School was well placed for September when there will be more of a curriculum focus. - Changes to data 2020-21 - KS1 SATS have not taken place and there was no requirement to carry out phonics screening although Year 1 have done this. Looking at data from Point in Time Assessments it is evident children are making progress. - Pupil Premium and Sports Premium Reviews for 2020-21 <ul style="list-style-type: none"> · Looking to start after school clubs in September and to align with those offered at the Junior School. · The Reception Play days and Yr 2 transitions are working well. · OPAL is an exciting project which is an opportunity to create and excellent learning/play programme. Everyone in School is enthusiastic about the idea and although the scheme is long term and will be fully created in 3-4 years the children will benefit straight away. Everyone agreed that the forest area is looking great and is an asset to the school. | | |
| 7 | <p>Headteacher’s Report</p> <p>The following items from the report were discussed;</p> <ul style="list-style-type: none"> - Attendance has been good and classes are full at present with 30 in each. - It was noted that some Governors have not completed the safeguarding training ACTION: Headteacher to send a link to an online course run by the NCPCC for completion. - ACTION: Headteacher to look into follow up DSC training for her and the deputy head. - Mrs Cook asked if Tapestry is still being used and working well – Yes, it is used and parents like to see childrens progress. - Data – In communication and language/personal development, there is a significant shift from below average to age related. 50% have a good level of development. There has been less time to target areas of early learning goals as this group have had a significant time out during lockdown. Point in Time Assessments show that Age Related Expectations and Greater Depth have all improved from the autumn to the summer term. - Children continued to write during lockdown and this is evident from their progress. - Phonics screening would indicate that children of keyworkers had a higher score than those home schooled, but now all children are back in School this gap has closed with many children improving. | ASAP | H/T |

| | | | |
|----|---|---------|-----|
| 8 | <p>Subject Leader Reports</p> <p>Governors had reviewed the reports prior to the meeting and the following points raised; Mrs Cook asked if it has it been difficult to do topic work during lockdown and class bubble restrictions, as these often include practical and interactive lessons in class. Staff have tried to make the topics as enjoyable as possible, with the knowledge element there, but some of the fun activities have been missing due to restrictions.</p> | | |
| 9 | <p>School Policy Review</p> <ul style="list-style-type: none"> - Play Policy - Learning Outside the Classroom Policy <p>Mrs Cook proposed acceptance of both of the above policies, this was seconded by Mr Ring and unanimously agreed.</p> | | |
| 10 | <p>Governor Monitoring, Development and Training</p> <p>Governors have completed some training sessions – a reminder that the Clerk needs confirmation of courses attended to ensure they are recorded on Governor Hub. ACTION: Deadlines to be agreed in September for Governor monitoring in the autumn term.</p> | Sept 21 | ALL |
| 11 | <p>Future Meeting Dates</p> <p>Full Governors – 30th September 2021</p> | | |
| 12 | <p>Any Other Urgent Business</p> <p>None</p> | | |
| 13 | <p>Confidentiality of Proceedings</p> <p>The Chair reminded everyone that any discussions taking place at this meeting remain confidential.</p> | | |

The meeting closed at 7.00pm