

**Minutes of the Teaching & Learning Sub-Committee Meeting held via Zoom**  
**Thursday 11<sup>th</sup> March 2021 – 6.00pm**

**Present:** Mr Jamie Ring, Cllr Elizabeth Nockolds, Mrs Jenny Cook, Mrs Rebecca Burt,

**In attendance:** Miss Jo Davenport (Headteacher), Mrs Rachel Curtis (Clerk)

No	Agenda item	By date	By whom
1	<b>Consideration of apologies sent</b> - None. Headteacher will contact Mrs Morley.		
2	<b>Minutes of Previous Meeting held on 23<sup>rd</sup> November 2020</b> The minutes of the meeting held on 23 <sup>rd</sup> November 2020 were agreed and signed. <i>Acceptance was proposed by Mr Ring and seconded by Mrs Burt and carried unanimously by those present.</i>		
3	<b>Matters arising</b> <ul style="list-style-type: none"> <li>- <b>ACTION: Mrs Cook will arrange to meet with Mrs Waterman, to discuss SEND.</b></li> <li>- <b>ACTION: Headteacher to look at the criteria where silver and gold awards are given out to children.</b> Governors thought that setting out the criteria so children can understand how that can attain the awards would be helpful. Parent Governors said that the awards given out to children during home schooling were good, especially as some teachers made the event into ceremonies.</li> <li>- <b>ACTION: Governors to try to carry out remote monitoring, referring to guidance on Governor Hub.</b> This has not been possible during lockdown, but will be an action for the Summer Term. Parent Governors felt that children were more connected with the School for home learning this time. Cllr Nockolds was impressed with the content on the website detailing the home learning tasks and all agreed it was good to have the information available there aswell as on Tapestry. Governors also congratulated the School for their delivery of home schooling and credit must be given for all the planning which was done in the Autumn Term to prepare for this.</li> <li>- <b>ACTION: EYFS Lead to attend Governors meeting in the Summer Term.</b></li> <li>- <b>ACTION: Mr Ring to follow up a contact for providing some after school sports clubs.</b></li> </ul>	ASAP Summer Term  Summer Term  Summer Term ASAP	JC, EW H/T  All  H/T JR
4	<b>Recovery Curriculum</b> The 3 weeks of term 8 <sup>th</sup> -26 <sup>th</sup> March will be spent reconnecting with the children individually where possible to ensure their wellbeing. The curriculum will be softer with lots of time spent outdoors. Maths has been assessed on a one to one basis in Year 1. Staff have been impressed with how well Reception have settled back into routine. After Easter the timetable will be more structured and thought will be given to transition plans for the Year 2's. <b>ACTION: H/T to speak to Mrs Earl at SWJS.</b> Transition for the new intake will be different this year as parents would not be able to visit the School due to Covid regulations <b>ACTION: Employ a film company to produce a walk through of the school to put on the website.</b> Mrs Burt has seen a company which produces a story book based on your School. Governors thought this would be a good idea especially to give to the Reception year. <b>ACTION: Mrs Burt to follow up.</b>	Summer Term	H/T, RB

5	<p><b>Review of School Improvement Plan</b></p> <p>The document was reviewed and the following points made:</p> <ul style="list-style-type: none"> <li>· What can be achieved will be Covid affected this year and targets adjusted accordingly.</li> <li>· Targets include – to have a clear programme and dynamic curriculum and use data well to inform planning at all levels. It was noted that there will be soft data for this school year.</li> <li>· There has been positive feedback on Tapestry from parents for the home schooling and will be put into a report for next full governors meeting.</li> <li>· Mrs Cook asked about attendance. Attendance is in line with other Norfolk primary schools, although won't be measured.</li> <li>· Mrs Cook asked if there was any evidence that parents want to continue home schooling? No</li> <li>· Student Council will meet as soon as there is a relaxation of bubbles and can mix.</li> <li>· The strategic role of the Governing Body needs to be developed to ensure Governors are aware of their roles.</li> <li>· ACTION: Governors to talk to their subject area teachers. ACTION: Mrs Cook and the Clerk to put together a list of deadlines for Governors to work to, this will ensure action points are not missed.</li> <li>· ACTION: H/T to carry out mid year appraisals with staff. Targets may need to be adapted for the circumstances of this school year and not as data driven.</li> </ul>	ASAP  Summer Term	JC, Clerk  H/T
6	<p><b>Pupil Premium/Sports Premium/Covid Catch Up Premium</b></p> <p>Pupil Premium – money to be carried forward as many targets were unachievable as children were not in school.</p> <p>Sports Premium – money to be carried forward, swimming has not taken place. Project using OVAL to be progressed to provide resources for playtime. There is a 'loose parts' play scheme which is of interest. Donations can be made of planks, trolley parts, wheels etc to stimulate open ended play. Weather proof items can also be purchased and there is £5,000 put aside for this. As resources would be shared, Covid regulations would need to be looked at. To ensure adequate storage, the caretaker is currently undertaking shed maintenance to ensure they are in good condition.</p> <p>Covid Catch Up – money spent so far has been on new i-pads for the teaching staff, there could be additional funding of £6,000 from Central Government.</p> <p>Cllr Nockolds asked if the School receives a premium for forces children. Yes, this is included in pupil premium, but none currently on the school role.</p> <p>Mr Ring asked if the School accesses online reading – Yes, Big Cat.</p>	ASAP	JR
7	<p><b>AOB</b></p> <p>Mr Ring reminded everyone of the importance of keeping up with training and Governors felt it would be a good idea for everyone to carry out safeguarding training.</p> <p>ACTION: Clerk to send out links from Governor Hub.</p>	ASAP	Clerk

The meeting closed at 7.05pm