

Minutes of the Governors' Meeting held via Zoom Thursday 25th February 2021 at 5.30 p.m.

Present: Mrs J Cook (Chair), Mrs R Burt, Mr B Legrove, Cllr T Smith, Mr J Ring, Mr J Arrowsmith,

In attendance: Miss J Davenport (Headteacher), Mrs R Curtis (Clerk)

No	Agenda item	By date	By whom
1	Apologies Mrs L Morley		
2	Notification of Any Other Urgent Business None		
3	Declarations of Interest for the Meeting None		
4	Approval of the Minutes of the meetings held on 10th December 2020 Mrs Cook proposed the acceptance of the above minutes; this was seconded by Mr Legrove, and carried unanimously by those present at the meeting.		
5	Matters Arising From Previous Minutes ACTION: Skills Audit to be completed by Resources Governors	ASAP	BL, JA, TS
6	Reports from Committees Resources – 28 th January 2021 <ul style="list-style-type: none"> - Mr Arrowsmith has completed a course – will forward details to Clerk. - The SVFS was agreed to be submitted. - The spend on teaching resources was low compared to other schools, it was agreed that one reason could be due to the schemes used, as those which require workbooks will have a higher spend. The committee were happy that subject leaders are given ample opportunity to obtain resources if required. - ACTION: Cllr Smith is to speak to Highways and AWA about the water collecting on the staff car park when there is heavy rain. - The Annual Building Inspection raised nothing of concern. - The Resources committee felt that the financial management had been excellent, especially due to the circumstances of the past year. The surplus is projected at just over 8% which can be explained by carried forwards in Sports and Pupil Premium and the Covid Catch Up grant. Mr Legrove proposed acceptance of Revision 3 of the budget and Mrs Cook seconded, and Governors unanimously agreed. 	ASAP	TS
7	Headteacher's Report The following items from the report were discussed; <ul style="list-style-type: none"> - The number of pupil premium children has now increased to 9. 		

<ul style="list-style-type: none"> - All children are to return to school on 8th March, the majority of parents are positive and the Headteacher will offer the opportunity for parents to discuss any concerns and take into account any special circumstances a family may have. - The SRB will also re-open on 8th March with 2 pupils attending Mon – Thurs. - Mr Legrove asked if there is any funding or expectation for the infant school to offer any Summer schooling, this is only relevant for High Schools. - Careful thought will be given to how to use the Covid Catch Up funding for the SWIS age group. - Staff are monitoring potentially racist attitudes in a pupil who has expressed controversial views. Mrs Cook asked if something could be incorporated into a class lesson to help with this - Yes it could be. - One member of staff is on maternity leave. All staff are self testing for Covid twice a week in line with DfE guidance, although not a pleasant experience, this is going well. - Staff have attended virtual training sessions and the Headteacher is attending weekly Headteacher meetings online which are proving to be very useful. Following up on one of her appraisal targets, the Headteacher is also completing training on mental health awareness. - Pupil progress has been tracked via Tapestry postings and also Zoom registers. Mrs Cook said she was surprised that the engagement with reading wasn't higher, although it improves in Year 2. The Headteacher and Mrs Burt said this will be an area to focus on when children return to school. It is accepted that pupils may be doing work at home, but parents are not recording on Tapestry. Children may be invited to bring work in when they return to school to showcase what they have been completing at home. - Mr Ring asked if there will be a baseline assessment of children on return to School. The first 3 weeks back the focus will be on PSHE and establishing routines and meeting the children's social and emotional needs. This time will also be used to assess children and then from the 12th April returning to a more 'normal' curriculum structure. Mr Ring suggested that it would be a good idea to ensure parents are aware of this as it will help to alleviate any concerns. The targets set in the Autumn term may need to be reviewed due to children's time away from the classroom. <p>Updated Covid Risk Assessment</p> <ul style="list-style-type: none"> - The routine for return will be similar to last September. Children will remain in bubbles, eat lunch in classrooms and there will be a rota for outside playtime. Children will be dropped off at the gates in the morning. Parents will be encouraged to pick up at their allotted time at the end of the day and leave the School site promptly. Pick up times have been altered to help parents who pick up siblings. - For the first 3 weeks SWIS and SWJS will be offering their own breakfast club at 8.00am and after school care till 4.00pm, this will stop children mixing between schools. - Mrs Cook asked a parents evening will take place after Easter, this needs consideration and would probably be held virtually in the summer term. - The School has a supply of PPE and staff will wear masks as they walk in corridors and communal areas. It is teacher choice as to what they do when in their class bubbles, with many teachers deciding to use the clear face visors so that children can see their faces and mouths, especially when completing phonics work. 	
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	Mrs Cook proposed acceptance of the updated risk assessment, this was seconded by Cllr Smith and unanimously agreed.		
8	To Review the Business Continuity Plan This has been completed, but unavailable for Governors to view at the meeting, so will be carried forward to the March meeting.		
9	Governor Monitoring, Development and Training a) A parent in Reception has expressed an interest in the Governor vacancy, she has spoken to the Headteacher. ACTION: Clerk will find some information on Governor Hub to send. b) As mentioned above, Mr Arrowsmith has attended online training.		
10	Any Other Urgent Business None		
11	Confidentiality of Proceedings The Chair reminded everyone that any discussions taking place at this meeting remain confidential.		
12	Date of Next Meeting 25 th March 2021		

The meeting closed at 6.55 p.m.