



	<ul style="list-style-type: none"> <li>· E01 - Due to 2 members of staff being on maternity leave, the teaching staff line has decreased, but offset by the supply teaching line.</li> <li>· E03 – a member of staff left which has decreased this line, PE is now being taught by teachers, which is thought to be positive as it upskills staff and they are enjoying it.</li> <li>· The new caretaker is settling in well.</li> <li>· E09 - Some additional budget put in for training, while the school is closed for the Election on 12<sup>th</sup> December, staff will have maths training on manipulatives and representations.</li> <li>· The current NORSE catering contract ends in April 2020, this will be reviewed at the Full Governors meeting, 12<sup>th</sup> Dec 19. <b>ACTION: Headteacher to put the information relating to a new contract on Governor Hub.</b></li> <li>· E19 – It was noted that some subscriptions have increased which is reflected in this budget.</li> <li>· The new RE syllabus was discussed, but the Headteacher said this should not impact on the budget as the School has a wide and varied stock of resources.</li> <li>· E19 – Budget provision has been allocated to buy each child in the new reception intake a ‘Fit Friday’ hoodie.</li> <li>· ACTION: Headteacher to find out what the PE equipment line has been adjusted for and report to Full Governors.</li> <li>· The revision shows the finances in a better position with the surplus increase by £20,000.</li> </ul> <p>Governors have no concerns with the budget revision and will recommend its approval at the Full Governors meeting on 12<sup>th</sup> Dec 19.</p> <p><b>b) RAG Rating</b> The current rating is Red. It was noted that the number of training courses that Governors attend should be continually monitored to ensure targets are met and for <b>everyone to notify the Clerk when courses have been completed so she can check they are recorded on Governor Hub.</b></p> <p><b>c) Pupil Premium</b> A pupil premium child has left the school which could impact on the future budget. Mr Ring has met with the Headteacher and will give a report at Full Governors – 12<sup>th</sup> Dec 19.</p> <p><b>d) SFVS (Schools Financial Value Standard)</b> The Headteacher said there is a new interactive dashboard in which to input figures/data and it will then generate comparisons with schools in a similar situation and compare with all schools. This interactive benchmarking is thought to be useful and <b>will be discussed further at the next Resources sub-committee.</b></p> <p><b>e) Themed Audits.</b> Governors fully reviewed the following audits and actions recorded as required.</p> <p><i>Asbestos Management</i> – areas noted and discussed;</p> <ul style="list-style-type: none"> <li>· There is asbestos thought to be in some surrounds of the metal framed windows in school and in the skylights in Reception.</li> </ul>	<p>By 12<sup>th</sup> Dec 19</p> <p>By 12<sup>th</sup> Dec 19</p> <p>Ongoing</p> <p>Feb 2020</p>	<p>H/T</p> <p>H/T</p> <p>All/Clerk</p> <p>Resources Sub-Cttee</p>
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	<ul style="list-style-type: none"> <li>• The Headteacher has completed training incorporating asbestos management.</li> <li>• The caretaker has seen the asbestos register and is aware of the potential areas affected.</li> <li>• All contractors read the up to date survey and sign before commencing any work to the structure of the School.</li> <li>• A local asbestos management plan is in place.</li> <li>• Documents are kept for 6 years plus 1.</li> </ul> <p>Governors were happy with the management of asbestos at the School.</p> <p><i>General Data Protection Regulations (GDPR) – areas noted and discussed:</i></p> <ul style="list-style-type: none"> <li>• The ICO has been provided with details of the designated DPO at the School.</li> <li>• The School pays into a Data Protection service for schools.</li> <li>• Headteacher has begun to map data on a new processing tool which considers all personal data that is processed and held in School. <b>ACTION: Headteacher to complete this input.</b></li> <li>• There is GDPR compliance paperwork held for all 3<sup>rd</sup> party suppliers.</li> <li>• <b>ACTION: Headteacher to gain advice for the completion of Data Protection Impact Assessments.</b></li> </ul> <p>Governors were happy with the management of GDPR at the School.</p>	Ongoing	H/T
7	<p><b>Teachers and HT Appraisal</b></p> <ul style="list-style-type: none"> <li>○ All staff appraisals were completed by 31/10/19. <b>Headteacher to seek an independent representative to attend her appraisal with Governors – to be completed before Christmas.</b></li> </ul>	ASAP	H/T
8	<p><b>Staffing Updates</b></p> <ul style="list-style-type: none"> <li>○ There have been some changes in the days worked by a teacher who had increased her hours to help cover maternity leave, the hours worked could change again.</li> <li>○ Support staff cover will be reviewed when the child from the SRB returns to School full-time.</li> </ul>		
9	<p><b>Building Updates</b></p> <ul style="list-style-type: none"> <li>○ New interactive white boards have been installed in all classrooms and are working well.</li> <li>○ The building surveyor from County has offered some work to be done at the School to replace the metal windows in Owls class and the reception and library. This will be funded by County and no cost to the School and could then result in potential energy savings on heating.</li> <li>○ County have identified the School as requiring more detailed investigation for having a potential issue with RAAC (reinforced autoclaved aerated concrete) planks. This is due to the materials used at the time of the School being built and a surveyor will visit the School to inspect.</li> </ul>		
10	<p><b>AOB</b></p> <p>None</p>		

The meeting closed at 9.15 am