

**Minutes of the Governors' Meeting held via Zoom on Thursday 21<sup>st</sup> May at 6.00pm**

**Meeting held virtually due to lockdown and social distancing measures during the coronavirus pandemic**

**Present:** Mrs J Cook (Chair), Cllr T Smith, Mr J Arrowsmith, Mrs C Anderson, Mr B Legrove, Mr J Ring, Mr J Arrowsmith, Mr L Morley, Cllr E Nockolds (joined at 6.20pm)

**In attendance:** Miss J Davenport (Headteacher), Mrs R Curtis (Clerk)

No	Agenda item	By date	By whom
1	<b>Apologies</b> None		
2	<b>Notification of Any Other Urgent Business</b> Agreement of appendix to add to the Behaviour Policy		
3	<b>Declarations of Interest</b> None		
4	<b>Headteachers Report</b> The Headteacher gave a verbal report, the following points were noted; <ul style="list-style-type: none"><li>· 178 children on role at present, spaces in Year 2</li><li>· 8 Pupil premium children – The school chose to issue the £15 voucher per week to these children through the Government scheme instead of delivering school meals, Governors said they were happy for the vouchers to continue to be issued.</li><li>· Due to the School only being open since 23<sup>rd</sup> March for children of key workers, attendance and progress have not been reported. Daily attendance of those children in school is reported to the DFE daily and LA weekly.</li><li>· SEN provision is being provided remotely by the SENCO. She is due to begin coming into school on Fridays after half term.</li><li>· Safeguarding continues to be a priority and the Headteacher has attended a conference call with one parent and is attempting to make a CADS referral for another case.</li><li>· Those children attending school are well behaved and have adapted well and making new friends across the year groups.</li><li>· One member of staff returning from MAT leave will work in school 2 days per week and another returning from her MAT leave will work remotely. Two members of staff are shielding and one has been signed off for medical reasons.</li><li>· Ofsted have suspended inspections, it is hoped that they will give schools time to readjust to new ways of</li></ul>		

	<p>working before these resume.</p> <ul style="list-style-type: none"> <li>Quality of education remains good, as subject leaders are working hard to create the remote timetable. There has been positive feedback for the weekly grid of activities sent to parents. Governors who have children at the school agree, there is a good mix of creative/practical/writing and maths.</li> </ul> <p>6.20pm Cllr E Nockolds joined the meeting at this point.</p> <ul style="list-style-type: none"> <li>Planning is underway for a recovery curriculum to be put into place should the Government confirm a wider opening of school on 1<sup>st</sup> June (at present this announcement is expected to be around 28<sup>th</sup> May). The curriculum will have a social and emotional focus as well as English and maths.</li> <li>Given that teachers will not have seen the majority of pupils since March, the end of year reports will have a different format as meeting targets will be difficult to assess.</li> </ul> <p>The Headteacher thanked children and parents for their support and special thanks to all staff and especially the Deputy Head for her work and dedicated support. On behalf of Governors, Cllr Smith formally thanked the Headteacher and her staff for their work and commitment during the lockdown.</p>		
5	<p><b>To consider Risk Assessments re wider opening</b></p> <p>Governors had been sent this document to review, the following points were noted;</p> <ul style="list-style-type: none"> <li>Cllr Smith said NCC has stocks of PPE, however the Headteacher had already sourced much of what's needed independently. A thermal thermometer has been purchased and if a child shows any symptoms while at school they will be isolated until a parent can collect them and permission sought from the parent to take the child's temperature.</li> <li>There is concern that more children in school may lead to passing on of other ailments such a tummy bugs.</li> <li>Mr Ring queried what will happen in September, this is something that is unknown at present until Government guidance is received.</li> <li>Cllr Nockolds asked if there is good staff cover for cleaning, the Headteacher said yes and that the school has already had a thorough deep clean over the past month.</li> <li>Mr Arrowsmith asked how children in Hedgehogs class will access outdoor space, the Headteacher said they will exit via the Reception cloakroom.</li> <li>Mr Ring asked where the number of 15 children came from to form 'bubbles'. This is government guidance however, the size of classrooms will dictate how many children can safely be taught in one room while adhering to social distancing measures of 2 metres, so this number may be smaller.</li> <li>The school will be open to key worker children from 8am – 4pm, and reception children will be asked to come in at 9.30am in order to stagger start times.</li> <li>NCC are going to mark out 2m distance lines outside the school and it is hoped that the go ahead will be given for a one way traffic system to be put in place around Hall Lane, Church Lane and Nursery Lane which would</li> </ul>		

	<p>initially last for 9 months, awaiting confirmation of this.</p> <ul style="list-style-type: none"> <li>There is some concern that Reception children may be reluctant to leave their parents in the morning, teachers are unable to have physical contact with the child to hold hands etc to reassure the child.</li> <li>Teachers will not be taking books home to mark, library books will be quarantined for a week in between being available to borrow again.</li> </ul> <p>Mrs Cook proposed that Governors accept the risk assessment; this was seconded by Mrs Morley and unanimously agreed.</p> <p>Governors had reviewed a letter to be sent out to parents of Reception children setting out guidelines for a return for that year group. Governors were happy with the content, but felt that it should be made clear that Year 1 children are not being invited to return yet. It was confirmed that currently there are 22 Reception children returning after half term.</p>		
<b>6</b>	<p><b>Safeguarding Policy</b></p> <p>Governors reviewed the appendix to be added for Covid-19, this is based on a template document from NCC. Acceptance was proposed by Mrs Cook, seconded by Cllr Nockolds and unanimously agreed.</p>		
<b>7</b>	<p><b>Dates of Future Meetings</b></p> <p>It was agreed that sub committee meetings would not be held at the moment. The next planned date for a full Governors meeting is <b>Thursday 9<sup>th</sup> July 2020</b>. It was agreed that an additional full Governors meeting would need to be held during June, a date for this would be confirmed.</p>		
<b>8</b>	<p><b>Any Other Urgent Business</b></p> <p>Additions to the behaviour policy were discussed with reference to Covid-19, expectations of parents and carers and also expectations of children in particular social distancing and hygiene.</p> <p>7.15pm Mrs Morley left the meeting at this point.</p> <p>Cllr Nockolds proposed acceptance of the addition to the policy, this was seconded by Mr Ring and unanimously agreed. The policy will be updated on the website, however, Governors agreed that these additions should also be added to the letter sent out to parents of returning children.</p>		

The meeting closed at 7.20pm.