

Minutes of the Teaching & Learning Sub-Committee Meeting held at South Wootton Infant School
Friday 30th June 2017 - 8.00am

Present: Mrs Elizabeth Nockolds, Mrs Jenny Cook, Mrs Rebecca Burt

In attendance: Miss Jo Davenport (Headteacher), Mrs Rachel Curtis (Clerk)

| No | Agenda item | By date | By whom |
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| 1 | Consideration of apologies sent None. | | |
| 2 | Minutes of Previous Meeting The minutes of the meeting held on 17 th March were agreed and signed. <i>Acceptance was proposed by Mrs Cook and and seconded by Mrs Burt and carried unanimously by those present.</i> | | |
| 3 | Matters arising The subject leaders are preparing reports for the full Governors meeting. | | |
| 4 | Review current SIDP The current SIDP was reviewed and the following points discussed; <ul style="list-style-type: none"> · SENCO - Mrs Cook asked what SENd training involves, the Headteacher explained that she will speak to the teacher in this role currently and discuss completing the course, which is required to be undertaken and successfully qualified within 3 years of taking on the role. · Mrs Nockolds asked if there had been any changes when the subject leader roles had been reviewed, the Headteacher said there is a new maths subject leader. · Staff have requested more training on pupil asset and using data. · A student of the MPQH will be completing a reflective review of the schools JONK project. · New equipment has been purchased for playground activities, Mrs Nockolds asked what the equipment was, the Headteacher said many items including brightly coloured balls. MSA training will be reviewed. Mrs Cook asked how many MSA's are currently employed, the Headteacher said there are 6, and she is looking at appointing MSA's to specific year groups next year. · Mrs Cook asked about attendance and how fines are brought about. The Headteacher said that the school completes the paperwork and then sends to County Hall, and the matter is then dealt with by them. · Paperwork is being reviewed for pupil progress meetings. Enquiry based learning is being encouraged. · There will be evidence in the Headteachers report at full Governors that children are doing well and there is strong data across all year groups. Intervention has closed gaps. | | |

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| 5 | <p>SIDP 2017-18</p> <ul style="list-style-type: none"> There will be a focus on personal characteristics at the start of September 2017 term, these are illustrated by the tree of good learning where each root shows a different characteristic, enthusiastic, ambitious, respectful, caring, friendly, thoughtful. The year 2 classrooms have been reviewed to create different areas for learning, children have already said how much they are enjoying the new layout. <p>Mrs Cook asked if the Strategic Intentions policy is sent out externally, the Headteacher said no, it is an internal document.</p> | | |
| 6 | <p>JONK Project</p> <p>This project focussing on the Joy Of Not Knowing is ongoing and 7 children will attend an event in Norwich on 3rd July, each one representing an aspect of learning; curious, reflective, creative, collaborative, resourceful, and resilient.</p> | | |
| 7 | <p>Pupil Premium/Sports Premium updates</p> <p>Pupil Premium - The budget will be adjusted to £11,880. No children had been identified as having a communication and language need. 6 out of 7 children are at least at age related expectations and met target to exceed age related expectations. It was agreed that Tapestry is an excellent way of engaging parents with school and learning and is liked by both staff and current parents. Mrs Cook asked if this budget can be carried forward and the Headteacher said, yes.</p> <p>Sports Premium – Some equipment has been purchased. The Headteacher is to speak to the PE subject leader at the Junior School for advice on using this budget effectively. The provision of afterschool clubs will be looked at for September 2017 with a view to increasing what’s on offer.</p> | | |
| 8 | <p>Class composition & staffing 2017-18</p> <p>The Headteacher presented the class composition for 2017-18 and noted that four children will be starting in Reception with identified needs, therefore TA SEN support has been increased to cover this.</p> <p>Mrs Cook asked if the classes have been mixed before moving up, the Headteacher said that Reception to Year 1 have been mixed, but Year 1 to Year 2 have remained the same.</p> | | |
| 9 | <p>AOB</p> <p>None</p> | | |

The meeting closed at 9.30 a.m.