

Minutes of the Teaching & Learning Sub-Committee Meeting held at South Wootton Infant School
Friday 25th November 2016 - 8.00am

Present: Mrs Elizabeth Nockolds, Mrs Jenny Cook, Mrs Lucy Morley, Mrs Rebecca Burt

In attendance: Miss Jo Davenport (Headteacher), Mrs Rachel Curtis (Clerk)

No	Agenda item	By date	By whom
1	Consideration of apologies sent None		
2	Election of Chair and Vice Chair Jenny Cook was nominated for position of Chair by Mrs Nockolds and seconded by Mrs Morley and was duly elected. Mrs Nockolds was nominated for position of Vice-Chair by Mrs Cook and seconded by Mrs Morley and was duly elected.		
3	Adopt Terms of Reference The terms of reference were agreed and recommended to be approved at Full Governors meeting.		
4	Minutes of Previous Meeting The minutes of the meeting held on 28 th June were agreed and signed. <i>Acceptance was proposed by Mrs Cook and seconded by Mrs. Nockolds and carried unanimously by those present.</i>		
5	Matters arising There had previously been someone interested in providing after school care, but she has since taken on a new business venture. The Headteacher noted that prospective parents who have recently visited the school have not enquired about the provision of after school clubs/care. <i>Mrs Cook asked about numbers of pupils in school at present, Reception have 51 pupils, Year 1 and 2 are full.</i> Baseline reading and writing assessments have been introduced. <i>Mrs Nockolds asked if there was an up to date copy of the staffing structure, ACTION: Headteacher to compile one.</i>	This Term	H/T
6	RAISEonline/FFT Update The Headteacher reported that the RAISEonline picture is good. The format is different, and doesn't give the same graphs which were easier to interpret. Year 1 phonics screening is strong – 92% and there is a dip off at the higher pass rate, children who attain in the higher 30's will be targeted to improve. Attainment in reading, writing and maths is above the national mark.		

	Work is ongoing to monitor the progress of the Pupil Premium Children (FSM – Free School Meals) and also to make sure that children not making expected progress are monitored to close any gaps. It was noted that currently the pupil population is made up of 2/3rds boys.		
7	Curriculum Update The Cornerstones Curriculum has been purchased to assist teachers in planning topics, and encourages a choice in how a topic is investigated. Two teachers are attending a course with Early Excellence which is looking at ways to enhance key stage 1 principles. As part of the course an assessor visits the school and resources are received as part of the project. Currently the idea of Year 2 classrooms being set up in a similar way to Year 1 is being looked at, so that children are not tabled for their learning to encourage imaginative and engaged learners.		
8	School Improvement Development Plan – Subject Plans A member of staff is currently training to be an EYFS LA Moderator. Mrs Morley asked if Talk for Writing is used in Year 1 and 2, Mrs Burt said yes, the Pie Corbett approach was used which the children enjoy and is successful. There is a primary writing project which starts in the summer term which the school may be involved in. The Headteacher showed the committee an idea for updating the library using a company called Bookspace. She has given them measurements of the room and they are working on a woodland themed design, which would incorporate new shelving, seating area and flooring. Mrs Cook asked if the school was visited by the local Vicar, the Headteacher explained that the Parish is currently without a Curate and therefore the Vicar has a high workload and therefore visits were less frequent at present. Mrs Cook also asked for any suggested apps that parents could use at home with their children. ACTION: Mrs Burt said that 'Purple Mash' is a good all round learning app and would ensure that the children have their passwords to bring home.	This Term	R/B
9	Pupil Premium/Sports Premium The Pupil Premium Strategy is now in a new format. Mrs Cook asked if there are any barriers for the children, the Headteacher said that sometimes the pupil premium children can be high attainers. Mrs Cook also asked if the Headteacher thought that there were children eligible that have not come forward and she thought there could possibly be. Mrs Morley asked if the free school meals system for all children may have stopped parents coming forward and again she thought it could. Mrs Nockolds asked if there were any forces children at the school – the Headteacher said there is one child. Mrs Cook asked if all monies from last year had been spent, the Headteacher confirmed they had. The Sports Premium report will be presented at the full governors meeting.		
10	SENd update There are 8 children in the school with SEN, 3 in Reception, 3 in Year 1 and 2 in Year 2, one having an Education and Healthcare plan. Mrs Cook asked how one to one teaching is funded, the Headteacher said there is budget provision		

	<p>from County and top ups can be applied for from the Cluster. A member of staff is completing Thrive training, which helps deal with children who are withdrawn or have anger issues. There are 9 children currently being supported by this. Mrs Cook asked if PATHS was still on the curriculum, the Headteacher said yes.</p>		
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The meeting closed at 9.30 a.m.