

Minutes of the Teaching & Learning Sub-Committee Meeting held at South Wootton Infant School
Friday 17th March - 8.00am

Present: Mrs Elizabeth Nockolds, Mrs Jenny Cook, Mrs Rebecca Burt

In attendance: Miss Jo Davenport (Headteacher), Mrs Rachel Curtis (Clerk)

No	Agenda item	By date	By whom
1	<p>Consideration of apologies sent Mrs L Morley, could not attend due to a change in her working timetable.</p>		
2	<p>Minutes of Previous Meeting The minutes of the meeting held on 25th November were agreed and signed. <i>Acceptance was proposed by Mrs Nockolds and seconded by Mrs Burt and carried unanimously by those present.</i></p>		
3	<p>Matters arising There were none.</p>		
4	<p>SENd Update The SENdCO member of staff has returned from maternity leave and currently dedicates one afternoon a week to this work. The school currently has 8 children on the SEN register which she monitors, and looks at learning plans. There are 2 children in Year 2 who will move to the Junior school in September this year, so this will involve working on a transition project. ACTION: The Headteacher will ask for a SENdCO report for the next full Governors meeting.</p> <p>Review of School Improvement Plan Priority 1: Effective Leadership – A member of staff is continuing in her NPQH (National Professional Qualification for Headship) training. Priority 2: Behaviours for Learning – Student Council is run well and discussions take place in class from feedback from the meetings. Sex and Relationship Education needs to be looked at in light of recent changes. Attendance is predicted to be down this term due to a sickness bug which affected a number of children, and a 48 hour return to school guidance being given to parents of those children. Priority 3: Teaching, Learning and Assessment – The Cornerstones curriculum purchased has been adapted to suit the school. Priority 4: Enhanced Outcomes for Learners – The HMI project underway challenges the more able children. The Teacher on a Page idea is being developed. Mrs Burt has plotted out the skills of TA's and the Headteacher said it was important that any training the TA's undertake puts their skills to best use. Two TA's have been trained in THRIVE.</p>	30 th March	HT, SENDco

	<p>Need to ensure intervention logs are kept up to date and monitored so that children are taking skills learnt back into the classroom.</p> <p>Priority: EYFS – Intervention groups have been set up and reviewed termly, joint moderation is being carried out with Cluster schools.</p> <p>Priority: English – Intervention groups for more able children. The school will have an additional training closure day on 9th June for whole staff training to develop the use of Talk For Writing approaches across the school for the Primary Writing Project. The library is currently shut for refurbishment and it is planned to be re-opened on 31st March, as part of the birthday celebrations. RED TED (Reading Every Day, Talking Every Day), scheme will be introduced in the summer term, with rewards for regular reading. Reception classes are now being taught joined up handwriting.</p> <p><u>Mrs Nockolds left the meeting at this point – 9.00am.</u></p> <p>Priority: Maths – Subject leader has worked with the Cluster schools and looking at strategies to challenge and deepen knowledge.</p> <p>Priority: Humanities – Subject leader has found a new scheme to support teaching in RE. Mrs Cook asked how this works in practice when there may be exclusions for some children of differing religions. The Headteacher said that parents give guidance as to what they don't want their child to be a part of.</p> <p>Priority: Computing – The subject leader has recently attending some training. Mrs Cook asked how much time the subject leaders are allocated for their subject planning. The Headteacher said this is something she is monitoring at present.</p> <p>Priority: Science – The Mad Scientist workshop attended the school on 16th March, great feedback from staff and children. Cornerstones curriculum investigations to be used in this subject and tracking has started by way of evidence of children's work.</p> <p>Priority: The Arts – this subject is not currently reviewed yet. The Headteacher said that a mural artist will be coming in to school to work with the children to repaint the wall in the Hall. Another artist will be creating a felt display with the children, all as part of the birthday celebrations.</p>		
5	<p>HMI Project on Challenge</p> <p>The Headteacher explained this is a project that looks at challenging all learners and the children make choices about how they learn. Staff will ensure they have the expertise to effectively challenge learners (which links into the JONK) project. Parents will be informed and given information to support learning at home. Focus groups will measure children on track to be working at greater depth increases in targeted areas.</p>		
6	<p>JONK Project</p> <p>The Headteacher explained this is a project focussing on the Joy Of Not Knowing. It embraced the fact that it is OK not to know and children learn more by finding out about themselves to be successful learners. The 6 skills identified are; planning, questioning, creativity, connectivity, communication and perseverance. This will be introduced to the children</p>		

	in the first week back to school after Easter as a Recipe for a Good Learner. Staff have started to look at how these learning characteristics can be aligned with the schools logo and ethos; the 6 skills being represented by the parts of a tree and the roots as the Personal and Social values which underpin good learning		
7	Pupil Conferencing/Learning Walk As Mrs Nockolds had left the meeting and Mrs Cook couldn't stay at the school it was decided to postpone the learning walk until another time. And pupil conferencing would be completed by the Headteacher and Mrs Burt.		

The meeting closed at 9.40 a.m.